

**TERMINATION PROCEDURE FOR FAILURE TO PROVIDE TENANT
SUPPLIED UTILITY SERVICE**

1. When the GHA is made aware that a tenant has violated the family obligations (24CFR 982.552), for failure to supply tenant furnished utility service, the caseworker will be required to verify with the utility company the date and reason for service disconnection.
2. The caseworker will mail a notification of termination to the tenant with a copy to the landlord. The tenant will be given the option to appeal the termination within 14 consecutive calendar days from the date of the notification. The appeal request must be submitted in writing.
3. When the Section 8 Inspector finds a unit to be non-compliant for no utility service, he/she will notify the appropriate caseworker via e-mail. The caseworker will print a copy of the e-mail notification to be retained in the tenant file. The caseworker will then follow the above procedure for notification of termination for violation of the family obligations.